



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

OFFICE OF THE DIVISION SUPERINTENDENT
CAGAYAN DE ORO CITY
RELEASED
DATE: 30 AUG 30 2023

Office of the Schools Division Superintendent

30 August 2023

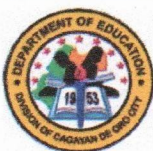
DIVISION MEMORANDUM
No. 415 s.2023

**SCHEDULE OF FINAL EVALUATION AND INTERVIEW FOR
NON-TEACHING AND RELATED-TEACHING POSITIONS**

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
All Elementary and Secondary Public School Heads and Principals
CTD and SGOD Personnel
All Others Concerned

1. This has reference to the following issuances:
 - a.) Division Memorandum No. 253, s. 2023 re: Announcement of Vacant Positions dated June 08, 2023
 - b.) Division Memorandum No. 299, s. 2023 re: Announcement of Vacant Non-Teaching Positions dated July 05, 2023
2. The field is hereby informed of the scheduled Final Evaluation and Interview for the following positions, to wit:

DATE & TIME	POSITION	NO. OF APPLICANTS
August 31, 2023 (Thursday) 8:00 a.m. – 5:00 p.m.	Education Program Supervisor	24
	Public Schools District Supervisor	18
September 01, 2023 (Friday) 8:00 a.m. – 5:00 p.m.	Administrative Assistant II (Disbursing Officer II)	26
	Administrative Assistant III (Senior Bookkeeper)	8
September 05, 2023 (Tuesday) 8:00 a.m. – 5:00 p.m.	Administrative Assistant I	39
	Nurse - II	13



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3. Panel Interview will be conducted at the **2nd Floor Coop Bldg., DepEd - Schools Division Office of Cagayan de Oro** for ADAS-I, ADAS-II (Disbursing Officer), ADAS-III (Senior Bookkeeper), Nurse-II, PSDS, and EPSVR positions.
4. **DepEd Order No. 7, s. 2023** (Guidelines on Recruitment, Selection, and Appointment in the Department of Education) will be used as the basis for document evaluation and interview.
5. All applicants must bring their original copies of submitted pertinent documents for verification purposes and must wear appropriate attire during the interview.
6. This Office promotes Equal Employment Opportunity Principle (EEOP). Qualified candidates are welcome to apply regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
7. This Office directs the immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO

Schools Division Superintendent

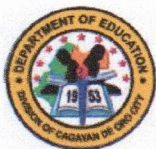
Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT	EMPLOYMENT	EVALUATION
PROMOTIONS	POSITIONS	SELECTION

CAA-MFN / DM – schedule of final evaluation and interview for non-teaching and related-teaching positions
August 30, 2023



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